



San Joaquin County Employees Retirement Association

A G E N D A

**ADMINISTRATIVE COMMITTEE MEETING
SAN JOAQUIN COUNTY EMPLOYEES RETIREMENT ASSOCIATION
BOARD OF RETIREMENT
THURSDAY, OCTOBER 19, 2023
AT 10:00 AM**

Location: SJCERA Conference Room, 6 S. El Dorado Street, Suite 400, Stockton, California

Persons who require disability-related accommodations should contact SJCERA at (209) 468-9950 or ElainaP@sjcera.org at least forty-eight (48) hours prior to the scheduled meeting time.

1.0 ROLL CALL

2.0 MEETING MINUTES

02

2.01 Minutes for the Administrative Committee Meeting of October 2, 2023

2.02 The Administrative Committee to consider and take possible action on minutes

3.0 PUBLIC COMMENT

3.01 The public is welcome to address the Committee during this time on matters within the Committee's jurisdiction. Members of the public are encouraged to complete a Public Comment form, which can be found near the entry to the Board Room. Speakers are limited to three minutes, and are expected to be civil and courteous. Public comment on items listed on the agenda may be heard at this time, or when the item is called, at the discretion of the Chair.

Except as otherwise permitted by the Ralph M. Brown Act (California Government Code Sections 54950 et seq.), no deliberation, discussion or action may be taken by the Committee on items not listed on the agenda. Members of the Committee may, but are not required to: (1) briefly respond to statements made or questions posed by persons addressing the Committee; (2) ask a brief question for clarification; or (3) refer the matter to staff for further information.

4.0 SUCCESSION AND TRANSITION PLANNING DISCUSSION

4.01 The Administrative Committee to continue discussion, provide direction and take possible action on the Succession and Transition Planning Ad Hoc Committee's recommendations

5.0 COMMENTS

5.01 Comments from members of the Committee

6.0 ADJOURNMENT



San Joaquin County Employees Retirement Association

MINUTES

ADMINISTRATIVE COMMITTEE MEETING SAN JOAQUIN COUNTY EMPLOYEES RETIREMENT ASSOCIATION BOARD OF RETIREMENT MONDAY, OCTOBER 2, 2023 AT 10:16 AM

Location: SJCERA Conference Room, 6 S. El Dorado Street, Suite 400, Stockton, California

1.0 ROLL CALL

- 1.01 MEMBERS PRESENT:** Michael Restuccia, Jennifer Goodman, Phonxay Keokham and Michael Duffy presiding
MEMBERS ABSENT: None
STAFF PRESENT: Chief Executive Officer Johanna Shick, Management Analyst III Greg Frank, and Administrative Secretary Elaina Petersen
OTHERS PRESENT: Counsel Ashley Dunning (Via Zoom)

2.0 PUBLIC COMMENT

- 2.01** There was no public comment

3.0 UPDATE FROM THE SUCCESSION AND TRANSITION PLANNING AD HOC COMMITTEE

- 3.01** Administrative Committee voted (3-1) to accept the salary range recommendation for the Retirement Legal Counsel ("Chief Counsel") position. (Motion: Trustee Restuccia; Second: Trustee Keokham; Ayes: Keokham, Restuccia, Duffy; Nays: Goodman)

The Administrative committee with concurrence from counsel, confirmed the Bylaws section 5.1.C grant the CEO authority to engage, manage, oversee and terminate the Chief Counsel position. The committee recommended section 5.1.D of the Bylaws be modified during the next review cycle to include all exempt positions other than the CEO.

The committee agreed to schedule an additional meeting in October to continue discussion of the 2023-2024 Succession Planning document.

4.0 COMMENTS

- 4.01** There were no comments from Members of the Committee

5.0 ADJOURNMENT

- 5.01** There being no further business, the meeting was adjourned at 11:45 a.m.

Respectfully Submitted:

Michael Duffy, Committee Chairperson